

***INSTRUCTIONS FOR COMPLETING THE APPLICATION  
FOR VISITING OR EXCHANGE STUDENTS***

***APPLICATION INSTRUCTIONS***

Name (Item 1b): Please indicate if your academic records have been stored under a name that is different from the name you are currently using.

Address (Item 4a, 4b) Please indicate if you would like correspondence sent to your current address or to a permanent address. Your current address is the place in which you reside temporarily. Your permanent address is your principal residence to which you return and can always be reached.

School (Items 6 and 7) Please list the school where you are currently studying, the program (discipline and degree sought) you are in, the date you began the program, your current status (for example in second or third year of study), your present GPA and the date you expect to graduate.

***SUBMISSION OF DOCUMENTATION***

***TRANSCRIPTS***

Arrange to have an official transcript that includes your complete academic record sent to the Admissions Office directly from your school

***LETTERS***

A letter from the dean of your home university must be submitted to the Admissions Office. This letter must include the following information: certification that you are a bona fide student in good standing at the institution, the degree you are seeking and how the proposed activities at New York Medical College will contribute to the fulfillment of your degree requirements. If specific academic courses at New York Medical College are in the plans, the letter should also specify what courses are required and confirm that these courses will be accepted by the home university.

A letter from the student's faculty advisor at your home institution, if you have one. The letter should outline the purpose of the student's proposed study at New York Medical College.

A letter from the student's sponsor at New York Medical College specifying what activities are planned for the student. Length of stay or the anticipated end-date of studies at New York Medical College must be specified.

***STUDENT HEALTH INSURANCE***

Doctor of Philosophy students in full-time student status are required to have adequate medical and hospitalization insurance. Proof of such insurance must be provided. Exchange Doctor of Philosophy students are eligible to participate in the New York Medical College student health insurance plan, at their own (or a sponsor's) expense.

***AFFIDAVIT OF SUPPORT***

International students must also submit the International Visiting or Exchange Student Financial Affidavit form.