



NEW YORK MEDICAL COLLEGE
School of Health Sciences and Practice

— and —
INSTITUTE OF PUBLIC HEALTH

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Vice Dean

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Date: November 2009
To: Continuing Students
From: James J. O'Brien, PhD
Vice Dean
Subject: Spring Tuition Remission

As is customary for the fall and spring semesters, tuition remission will be offered to a small number of full-time (at least 12 credits) matriculated MPH students.

Students who receive a tuition remission award perform specific research or administrative assignments determined by the Dean's office, by a department chair, or by the assistant dean for admissions. Recipients are responsible for their assigned duties for the 15 weeks of the semester for the following number of hours:

Full tuition remission	20 hours per week
Half tuition remission	10 hours per week
Quarter tuition remission	5 hours per week

If you are eligible and wish to be considered for a tuition remission award for the Spring 2010 semester, please send me a letter or an e-mail by December 28, 2009 and include the following information:

- Your student identification number
- Your area of concentration
- The number of credits you plan to take in the spring semester
- Your career goals (brief statement)

Awards are at the discretion of the Dean based upon the applicant's academic status, the amount of funds available, the number of project assignments available, and the recommendation of the department chairs.

Best wishes for the upcoming holidays.