

Requirements for Abstract Submission for Oral Presentations
Medical Student Research Forum

- All abstracts **MUST** be submitted via e-mail to larissa_grover@nymc.edu by **11:59 PM on Thursday, January 2, 2009**. Please email Larissa with any questions, as well.
- All abstracts **MUST** be written in Microsoft Word (document ending in “.doc”), Times New Roman, font size 12.
- All abstracts **MUST** fit in its entirety on a single page with one inch margins on all four sides.

Any abstracts that do not conform to the above formatting requirements will be returned to the author.

No deadline extensions will be offered for abstracts that must be returned for reformatting.

All abstracts must be written in the following format:

Title (Write the title in bold and align it to the left. Capitalize the first letter of each word.)

(blank line)

Authors (Write your name first, followed by your year in medical school (*ie*, MS III). Then include additional authors’ names and their degrees.)

(blank line)

Location (Write the main institution’s name, city, and state; include the same information for additional institutions if necessary.)

(blank line)

Abstract of research (Divide the abstract into four headings: **Purpose**, **Methods**, **Results**, and **Conclusions**. Write these four headings in boldface and underlined type, and start a new line for each heading.)

SAMPLE ABSTRACT

The Incidence of St. Louis Encephalitis in New York City

John Q. Student, MS II; Jane Q. Advisor, M.D.; Joe Q. Smith, Ph.D.

Department of Infectious Disease, Westchester Medical Center; New York Medical College, Valhalla, New York.

Purpose. Indicate the goal of the project or the question the study was intended to answer.

Methods. Describe the experimental design and assay methods. Include, as appropriate, a description of the control and treatment groups, sample sizes, sample preparation, assay protocols, statistical methods, etc.

Results. Report the data resulting from the study.

Conclusions. Interpret the results and indicate their significance.

In addition, samples of prior abstracts will be on reserve in the library under *Medical Student Research Forum*. Please see also guidelines for how to write a proper abstract, supplied by Dr. Lerea (Workshop for preparing abstracts2008.pdf).