I. POLICY

Academic Requirements for Advancement and Graduation

New York Medical College SOM strives to graduate professionals of high moral character who are knowledgeable, skillful, compassionate, and caring. The policies and procedures that follow are in place to support this objective, being mindful that graduates with a Doctor of Medicine degree who achieve licensure will have the prerogative to provide patient care in the future.

Qualifications for Academic Advancement
The student evaluation for advancement involves both objective criteria and subjective judgments. To be considered for advancement, candidates must have satisfactorily completed all required medical college coursework, demonstrate motivation, maturity, sound judgment, responsibility, and professionalism; must demonstrate cognitive, motor and organizational skills, sensory perception, ability to synthesize and apply knowledge; and possess such other attributes as the faculty deems to be essential to become a reliable and effective physician. Guidelines for promotion, graduation and dismissal are designed to permit both flexibility and consistency.

The faculty and administrators assigned the responsibility to make decisions regarding academic standing, promotion, remediation, and dismissal are charged to globally evaluate individual student performance and use their judgment in making decisions.

The curriculum of New York Medical College School of Medicine is divided into four successive academic years, each year building on the subject material of the preceding year. A student who at the end of an academic year has successfully completed all courses without deficiency, who has demonstrated the professional attitudes and values expected of physicians, and who is otherwise in good academic standing will be promoted to the next year of study or recommended for graduation. Students may be conditionally enrolled in a subsequent year of the program pending receipt of requirements for advancement, such as score reports for USMLE or grade reports in courses or clerkships that end immediately prior to the next academic year.
Promotion and Graduation

The curriculum of New York Medical College School of Medicine is divided into four successive academic years, each year building on the subject material of the preceding year. A student who at the end of an academic year has successfully completed all courses without deficiency, who has demonstrated the professional attitudes and values expected of physicians, and who is otherwise in good academic standing will be promoted to the next year of study or recommended for graduation. Students may be conditionally enrolled in a subsequent year of the program pending receipt of requirements for advancement, such as score reports for USMLE or grade reports in courses or clerkships that end immediately prior to the next academic year.

Additional graduation requirements, including national examination requirements, are list in the USMLE Examination and Clinical Competency Examination Requirements and Policies for the NYMC SOM

II. PURPOSE: To provide a framework to determine eligibility for academic advancement, promotion and graduation from the NYMC-SOM.

III. SCOPE

- Medical Students
- Faculty SOM and Clinical Affiliated Programs

IV. DEFINITIONS:

- N/A

V. POLICY AUTHOR(S)

- Office of Medical Education and related Academic Deans

VI. RELATED POLICIES

- Course and Clerkship Grading Policy for the NYMC SOM
- Grade Appeal Policy for the NYMC SOM
- Academic Dismissal and Appeals Policies of the NYMC SOM
- Time limitations for completing portions of the curriculum for the NYMC SOM
- USMLE Examination and Clinical Competency Examination Requirements and Policies for the NYMC SOM
NEW YORK MEDICAL COLLEGE

School of Medicine

TITLE: Academic Requirements for Advancement and Graduation for the NYMC SOM

EFFECTIVE DATE: 7/1/04

REVIEWS DATE: 6/1/11, 6/5/15

REVISED DATE: 6/9/15

VII. PROCEDURE(S): as described in the policy

VIII. REFERENCES
- **LCME Standard 9.9**: Single Standard for Promotion / Graduation and Appeal Process: A medical school ensures that the medical education program has a single standard for the promotion and graduation of medical students across all locations and a fair and formal process for taking any action that may affect the status of a medical student, including timely notice of the impending action, disclosure of the evidence on which the action would be based, an opportunity for the medical student to respond, and an opportunity to appeal any adverse decision related to promotion, graduation, or dismissal.

- **LCME Standard 10.3**: Policies Regarding Student Selection/Progress and Their Dissemination: The faculty of a medical school establish criteria for student selection and develop and implement effective policies and procedures regarding, and make decisions about, medical student application, selection, admission, assessment, promotion, graduation, and any disciplinary action. The medical school makes available to all interested parties its criteria, standards, policies, and procedures regarding these matters.

- NYMC SOM Student Bulletin

IX. TYPE OF POLICY
- Education and Curriculum

X. APPROVALS
- Education and Curriculum Committee (ECC)

XI. POLICY MANAGEMENT
Responsible Executive: Dean of the School of Medicine
Responsible Officer: Senior Associate Dean for Medical Education
Responsible Office: Office of Undergraduate Medical Education

ACCEPTED AND AGREED TO:

D. Douglas Miller, M.D., C.M., M.B.A. Date