



# NEW YORK MEDICAL COLLEGE

A MEMBER OF THE Touro College and University System

## Graduate School of Basic Medical Sciences

### RESEARCH LABORATORY PLACEMENT REQUEST FORM

This form serves as a record of placement of the IPP Ph.D. student in the research laboratory of their Dissertation Advisor.

Please, complete the form and submit it to the Graduate School of Basic Medical Sciences Dean's office.

**Ph.D. Student Name** \_\_\_\_\_

**Research Advisor** \_\_\_\_\_

**Department** \_\_\_\_\_ **Effective date** \_\_\_\_\_

**Program Director Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Department Chair Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**GSBMS Dean Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

The Dissertation Advisor is expected to comply with the existing Graduate School of Basic Medical Sciences policies and regulations. As such, the Dissertation Advisor is expected to (1) guide the student's research activities towards completion of dissertation by providing laboratory space and research resources, supporting the student's scientific development by participation in appropriate seminars, workshops and conferences, and completing project milestones; (2) supervise the student's completion of the required graduate coursework, qualifying exam and dissertation committee meetings; (3) provide guidance for the student's future career plans; (4) be mindful of the student's overall well-being. The Dissertation Advisor will budget grant funds to provide stipend, tuition and health insurance support for the Ph.D. student starting at year three of their program.

The Ph.D. student is expected to comply with the existing Graduate School of Basic Medical Sciences policies and regulations. As such, the Ph.D. student is expected to work towards completion of their degree in a timely manner, including coursework, qualifying exam and regular dissertation committee meetings, and to achieve research milestones and deliverables, as agreed upon by the research advisor and the advisory committee. The student is expected to commit time and effort to their dissertation project in the research laboratory.

**Comments:**

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