



COVID-19 POLICY ON TESTING REQUIREMENTS FOR STUDENTS AND EMPLOYEES WHO ARE NOT FULLY-VACCINATED

Issue Date: November 1, 2021

Supersedes: None

Last Review: October 27, 2021

I. PURPOSE

The purpose of this policy is to define the SARS-CoV-2 diagnostic testing requirements for certain persons on the New York Medical College Campus who are not fully vaccinated against the SARS-CoV-2 virus.

II. POLICY AND PROCEDURES

A. All students and employees of the College who are not fully vaccinated against the SARS-CoV-2 virus due to a pending or granted medical or religious exemption, and who are asymptomatic for symptoms of SARS-CoV-2 infection, must submit weekly SARS-CoV-2 Diagnostic Test results.

1. Students with symptoms of SARS-CoV-2 or confirmed infection are to follow procedures as per the [COVID-19 STUDENT PROTOCOL FOR EXPOSURE AND CONFIRMED OR SUSPECT INFECTION](#).
2. Employees with symptoms of SARS-CoV-2 or confirmed infection are to follow procedures as per the [COVID-19 EMPLOYEE TRAVEL AND REQUIREMENTS TO NOTIFY HEALTH SERVICES FOR COVID-19 EXPOSURE OR INFECTION](#).

B. To access campus, negative Diagnostic Test results must be submitted as a PDF via email to the designated compliance representative using the email address below no later than 5:00 pm each Thursday (the “**Result Due Date**”), beginning Thursday November 11th 2021. Timely submission of the negative Diagnostic Test result places the person in compliance with this policy until the following Thursday at 5:00 pm. Emails for test submission are as follows:

1. Students:
 - a. GSBMS: NYMC-GBMS-StudentTesting@nymc.edu
 - b. TCDM: TCDM-StudentTesting@nymc.edu

- c. SHSP: NYMC-SHSP-StudentTesting@nymc.edu
 - d. SOM: NYMC-SOM-StudentTesting@nymc.edu
- 2. Employees: NYMC-EmployeeTesting@nymc.edu
- C. The Diagnostic Test must have been collected within 96 hours of the Result Due Date. Thus not sooner than Sunday at 5 pm.
- D. Results may be emailed as soon as they are available.
- E. The Diagnostic Test must be obtained at a time that the person is not required to be working or participating in educational activities at the College.
- F. The Diagnostic Test must be a SARS-CoV-2 polymerase chain reaction (PCR) diagnostic test, or a rapid molecular test. Antigen tests and at home tests are not acceptable tests. Tests may be obtained anywhere, however some nearby testing locations are:
 - 1. Westchester Medical Center Drive through (by appointment): 914-202-4530
 - 2. NYMC Family Health Center: (by appointment): 914-828-0435
 - 3. <https://coronavirus.health.ny.gov/find-test-site-near-you>
- G. The Diagnostic Test is due each week irrespective of whether or not the person will be on campus that day or week.
 - 1. Employees on extended leave may skip testing during the leave period with the prior written permission from the Human Resources department. A test will be due the Thursday prior to re-entry.
 - 2. Students on a leave of absence may skip testing during the leave period with the prior written permission from their Dean's office. A test will be due the Thursday prior to re-entry.
- H. Costs associated with the Diagnostic Test are the responsibility of the person who is required to undergo testing.
- I. Any employees or students who do not provide a Diagnostic Test result by the weekly Result Due Date may not access campus until authorized to return in writing by their respective Dean's office or the Human Resources department.
 - 1. Employees missing the weekly deadline, absent just cause as determined by the College, will be placed on unpaid leave.
 - 2. Students missing the weekly deadline, absent just cause as determined by the College, will receive unexcused absences from class and will not be allowed to participate in educational activities.

- J. Persons with positive Diagnostic Test results must comply with New York State and campus requirements for confirmed SARS-CoV-2 infection. Health Services must be informed of any positive result.
- K. Persons required to provide negative Diagnostic Test results to hospitals or other institutions pursuant to other policies or requirements are not exempted from this policy.
- L. Failure to comply with this policy may result in disciplinary action up to and including termination of employment, dismissal from an academic program, and/or prohibition of access to campus.

III. SCOPE

This policy applies to all employees and students of New York Medical College and Touro College of Dental Medicine (“College”) who are not fully vaccinated against the SARS-CoV-2 virus due to a pending or granted medical or religious exemption. This policy does not supersede or replace the student and employee Policy on Mandatory Campus Covid-19 Vaccination.

This policy does not address testing requirements post COVID-19 exposure, post travel or testing for suspect infection. Those testing requirement are address in the following policies:

- A. COVID-19 STUDENT PROTOCOL FOR EXPOSURE AND CONFIRMED OR SUSPECT INFECTION
- B. STUDENT TRAVEL DURING THE COVID-19 PANDEMIC
- C. COVID-19 EMPLOYEE TRAVEL AND REQUIREMENTS TO NOTIFY HEALTH SERVICES FOR COVID-19 EXPOSURE OR INFECTION

IV. DEFINITION

- A. *Compliance Representative*: The persons appointed to monitor student and employee compliance with this policy. For students, this is a person at each school who can intercede when a test has not been received; for employees this is the Human Resources department.
- B. *COVID-19*: COVID-19 is the clinical illness cause by infection with the SARS-COV-2 virus
- C. *Diagnostic Test*: For the purpose of this policy, an acceptable diagnostic test for SARS-CoV-2 infection is a polymerase chain reaction (PCR) diagnostic test, or a rapid molecular test. Antigen tests and at home tests are not acceptable tests.
- D. *Fully Vaccinated*: Two (2) or more weeks after the second dose of a COVID-19 vaccine that is a two (2) dose vaccine, or two (2) weeks after a COVID-19 vaccine that is a single dose vaccine. The vaccine

must be a COVID-19 vaccine that is approved for use by the US Food and Drug Administration or the World Health Organization. This definition may change in accordance with the guidance of the Centers for Disease Control and Prevention.

E. *Results Due Date:* Each Thursday at 5pm.

V. RELATED POLICIES

[Policy on Mandatory Campus Covid-19 Vaccination](#)
[COVID-19 STUDENT PROTOCOL FOR EXPOSURE AND CONFIRMED OR SUSPECT INFECTION.](#)
[STUDENT TRAVEL DURING THE COVID-19 PANDEMIC](#)
[COVID-19 EMPLOYEE TRAVEL AND REQUIREMENTS TO NOTIFY HEALTH SERVICES FOR COVID-19 EXPOSURE OR INFECTION.](#)

VI. EFFECTIVE DATE

This policy is effective November 1, 2021.

VII. POLICY MANAGEMENT

Executive Stakeholder: Chancellor and Chief Executive Officer
Oversight Office: NYMC Health Services