POLICY ON CHANGE OF STUDENT PROGRAM IN PUBLIC HEALTH
IN THE SCHOOL OF HEALTH SCIENCES AND PRACTICE

Dated: February 21, 2024
Supersedes: Policy on Change of Student Program in the School of Health Sciences and Practice dated September 2, 2015
Last Review: February 21, 2024

I. PURPOSE

To establish guidelines for documenting changes in student program/plan of study in Public Health

II. POLICY

A matriculated student in public health may transfer from one program and/or plan to another within public health or between on-campus and on-line modalities within a program.

III. SCOPE

This policy applies to all public health students.

IV. PROCEDURE

A. The student must complete a Program/Plan Change form
B. This form must be signed by the Public Health Chair
C. The Public Health Chair must affirmatively accept or reject the student by checking the appropriate box on the form.
D. The form will be emailed to the Registrar's Office with a carbon copy returned to the receiving program.

V. EFFECTIVE DATE

This policy is effective immediately.

VI. POLICY MANAGEMENT

Executive Stakeholder: Dean, School of Health Sciences and Practice
Oversight Office: Dean’s Office, School of Health Sciences and Practice