



# NEW YORK MEDICAL COLLEGE

A MEMBER OF THE TOURO COLLEGE AND UNIVERSITY SYSTEM

OFFICE OF THE UNIVERSITY REGISTRAR

## REQUEST FOR COURSE CHANGE

School:  Graduate School of Basic Medical Sciences  School of Health Sciences & Practice Semester  Fall  Spring  Summer Year \_\_\_\_\_

Student Name \_\_\_\_\_

Student ID Number: \_\_\_\_\_

### DROP / WITHDRAW FROM COURSE

Course Reference Number (CRN)	Subject & Catalog Number (e.g. EPIM 5002)	Title	Credit(s)	Instructor's Signature (after add/drop deadline)	W / WF Grade*

**\*INSTRUCTOR/PROGRAM DIRECTOR:** Use a W grade if a student is withdrawing after the drop deadline. Use a WF grade if the student is failing and more than 50% of the final grade has been determined at the time of withdrawal.

### ADD A COURSE

Course Reference Number (CRN)	Subject & Catalog Number (e.g. EPIM 5002)	Title	Credit(s)	Instructor's Signature (after add/drop deadline)	Auditing the course?
					Yes No
					Yes No
					Yes No

\_\_\_\_\_  
Program Director/Dept Chair's Signature      Date

\_\_\_\_\_  
Student's Signature      Date

\_\_\_\_\_  
Dean's Signature      Date

### STUDENTS:

Please visit the TouroOne portal to make payment arrangements for any additional tuition or fees resulting from this course change.

If this course change will drop you below half-time status, please consult Fin Aid Office if you receive financial aid.

If you are an international student and this course change will put you below full-time status, please consult Elizabeth Ward, Office of International Students and Scholars.

Not returning next semester? Speak with your Program Director or Advisor to take a leave of absence or withdraw from the program. If this is your first semester, speak with Admissions.

Auditing a course? A student may change from credit to audit status through the add/drop deadline. Such students must formally register and pay tuition and any fees associated with the course.

No audits of Physical Therapy and Speech-Language Pathology courses are permitted.