POLICY ON REPEATING A CORE OR CONCENTRATION COURSE
IN THE SCHOOL OF HEALTH SCIENCES AND PRACTICE

Dated: December 1, 2018
Supersedes: None

I. PURPOSE

To establish a policy for repeating core or concentration course in which the minimum required grade was not attained.

II. POLICY

Students who do not meet the minimum course grade requirement of “B” in a core or concentration course may, at the discretion of the program director, be required to repeat the course. Similarly, students may repeat a course in which a grade of W, WF, or F was received in order to remove the grade from calculation of the GPA.

III. SCOPE

This policy applies to all public health students in the School of Health Sciences and Practice.

IV. PROCEDURE

A. When a student repeats a course, the transcript will reflect the repetition and each letter grade.

B. Student must pay all fees and tuition for the repeated course.

C. Only the later of the two grades will be included in calculation of the student’s grade point average.

D. Credit for the course will be given only once.

V. EFFECTIVE DATE

This policy shall be effective as of the date signed below.
VI. POLICY MANAGEMENT

Responsible Executive: Dean, School of Health Sciences and Practice
Responsible Officer: Vice Dean, School of Health Sciences and Practice
Responsible Office: School of Health Sciences and Practice

APPROVED:

[Signature]

Robert W. Amler, M.D., M.B.A.
F.A.A.P., F.A.C.P.M.
Dean and Professor of Public Health, Pediatrics,
And Environmental Health Science

1/22/19 Date